

Heartland Region Board of Control

Macon-Piatt Regional Office of Education
3433 Rupp Parkway, Decatur, IL

September 19, 2024 8:30 a.m.

Agenda

1. Call to Order
2. Roll Call
3. Recognition and comments from the public and/or visitors
4. Approval of Minutes (Action, Voice Vote)
 - Approval of minutes from August 5, 2024 regular meeting
5. Finance Report (Action, Roll Call)
 - Approval of Purchases
 - Update on Audits
6. Call for Closed Executive Session (Action, Roll Call vote)
7. Discussion of appointment, employment, compensation, discipline, performance, and/or dismissal of specific employee(s) of the public body
8. Reconvene regular meeting (Action, Roll Call vote)
9. Personnel (Action, Roll Call vote)
 - Appointment, employment, compensation, discipline, performance and/or dismissal of specific employee(s) of the public body.
10. Director's Report
 - Update on College and Career Pathway Endorsements
 - Upcoming Events
 - o Counselor Academies
 - o Sophomore Tours
 - o School visits
11. Other Business
 - Resolution to include compensation paid under an IRC Section 125 Plan as IMRF Earnings (Action, Roll Call)
12. Next meeting date and location: October 17, 2024, Regional Office of Education #39, 3433 Rupp Parkway, Decatur, IL
13. Adjourn

**Heartland Region
Budget Hearing
Macon Piatt Special Education Office
August 5, 2024**

The Budget Hearing was called to order by Travis Roundcount.

Present:

Damian Jones – Argenta Oreaana
Sacha Young – Central A&M
Emily Weidner – Cerro Gordo
Michael Tresnak – DeLand Weldon
Mike Curry – Decatur Public Schools
Adam Ibbotson – Maroa Forsyth
Shane Gordon – Meridian
Travis Roundcount – Mt. Zion
Johnathon Field – Sangamon Valley
Cheryl Warner – Warrensburg-Latham
Bret Hitchings – Heartland Director

Absent:

None

10:45 a.m. Meeting Called to Order

Bret Hitchings presented the Heartland EFE Region 390 Joint Agreement Budget for FY25 and the Heartland Technical Academy Joint Agreement Budget for FY25.

Bret Hitchings gave an update on the HTA and EFE Joint Agreement Budgets.

Michael Tresnak moved to adjourn meeting. Emily Weidner seconded the motion. Voice vote, all in favor.

Travis Roundcount adjourns the Budget Hearing at 10:47 a.m.

Board of Control Chairperson

Date Approved

Board of Control Secretary Signature

Date Approved

Board of Control Recording Secretary Signature

Date Approved

**Heartland Region
Board of Control
Millikin University Commons Building
August 24, 2024**

The meeting was called to order by Travis Roundcount.

Present:

Damian Jones – Argenta Oreana
Sacha Young – Central A&M
Emily Weidner – Cerro Gordo
Michael Tresnak – DeLand Weldon
Mike Curry – Decatur Public Schools
Adam Ibbotson – Maroa Forsyth
Shane Gordon – Meridian
Travis Roundcount – Mt. Zion
Johnathan Field – Sangamon Valley
Cheryl Warner – Warrensburg-Latham
Bret Hitchings – Heartland Director

Absent:

None

10:47 Meeting called to Order

Michael Tresnak moved to approve the minutes of the April meeting as presented. Travis Roundcount seconded the motion. Voice vote called. All in favor. Motion carried.

Finance Report

Approval of Purchases will be done at September Board Meeting.

Audit Update: everything is on track to be complete within the next few months. Annual Statement of Affairs for previous three fiscal years will be posted as soon as the audits are complete.

Closed Session

None

Personnel

Bret Hitchings asked for approval of the employment recommendations as presented. Damian Jones moved to approve. Shane Gordon seconded the motion. Roll call vote: 10 Yes, 0 No, 0 Absent.

Director's Report

Bret Hitchings commented that we are receiving an increase in funding for CTEI money; Perkins funding is down a little from FY 24.

Bret advised of the new CTE Funding Formula. Previously, ISBE has done counts based on the level of courses. ISBE has updated the funding formula by putting emphasis on concentrators rather than participants. Bret explained the difference between concentrators and participants and how ISBE funds each.

Bret has sent updated State Course Codes for each HTA program to every school's SIS Coordinators. Please make sure your schools have HTA classes coded properly.

Bret advised that every EFE will get a Leadership Allocation in their budget. This is based on the median principal salary in the area.

Bret stated that enrollment is currently at 560 students for Fall Semester.

Other Business

Bret shared that the schools were billed for fall tuition at a rate of \$1700 instead of the previously set amount of \$1750. Travis Roundcount clarified that the presented HTA budget is based on a tuition rate of \$1700 and by approving the budget, we are also approving the tuition rate of \$1700 which is a reduction of \$50 per student per year.

Michael Tresnak moved to adopt the FY 25 Joint Agreement Budget for the Heartland EFE Region #390. Emily Weidner seconded the motion. Roll call vote: 10 Yes, 0 No, 0 Absent.

Adam Ibbotson moved to adopt the FY 25 Joint Agreement Budget for the Heartland Technical Academy. Johnathan Field seconded the motion. Roll call vote: 10 Yes, 0 No, 0 Absent.

New Business

The next meeting date will be Thursday, September 19, 2024, at 8:45 a.m., at the Macon Piatt Regional Office of Education.

Emily Weidner moved to adjourn the meeting. Adam Ibbotson seconded the motion. Voice vote, all in favor.

Travis Roundcount adjourns the meetings at 11:04 a.m.

Board of Control Chairperson

Date Approved

Board of Control Secretary Signature

Date Approved

Board of Control Recording Secretary Signature

Date Approved

HEARTLAND TECHNICAL ACADEMY

Purchase Services; Materials & Supplies, and Capital Outlay Expenses

FY: 2024

Month: May

FUNDING SOURCE:	TUITION ACCOUNT	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6010.0010.1000.0.3150		5/15/2024	\$54.00	ROE	Fingerprinting fees	84132
6010.0010.2210.0.3330		5/15/2024	\$25.78	Bret Hitchings	Teacher Appreciation Items. Panera	84139
6010.0010.2210.0.3330		5/15/2024	\$245.59	Bret Hitchings	Reimbursement Orientation Night. Subway	84139
6010.0010.2210.0.3330		5/15/2024	\$11.48	Amanda Maxwell Burger	reimbursement of supplies. Krogers	84141
6010.0010.2210.0.3330		5/15/2024	\$41.20	Amanda Maxwell Burger	reimbursement of supplies. Dollar General	84141
6010.0010.2210.0.3330		5/15/2024	\$35.04	Puritan Springs	Water Dispenser	84146
6010.0010.2300.0.3180		5/15/2024	\$590.00	Tueth & Kenney	Legal Srvcs 4/10 - 4/17	108420
6010.0010.2210.0.3390		5/22/2024	\$3,675.00	Birch Bus	Field Trip Transportation for April	84158
6010.0010.2210.0.3390		5/22/2024	\$2,750.00	Birch Bus	Cosmo Bus Transportation	84158
6010.0010.2210.0.3390		5/22/2024	\$2,750.00	Birch Bus	Cosmo Bus Transportation	84158
6010.0010.2210.0.3330		5/29/2024	\$39.96	Missy Adams	nursing asst. ceremony food supplies. Sams Club	84169

FUNDING SOURCE:	CTE	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6020.0020.1000.0.4000		5/1/2024	\$227.94	National Restaurant Association	Culinary Serv Safe Exam	84087
6020.0020.1000.0.4000		5/1/2024	\$325.00	Sligo Steel	Welding supplies	84093
6020.0020.1000.0.4000		5/1/2024	\$320.00	Sligo Steel	Welding supplies	84093
6020.0020.1000.0.4000		5/1/2024	\$950.00	Sligo Steel	Welding supplies	84093
6020.0020.1000.0.4000		5/8/2024	\$490.00	Maverik Marketing	student recognition supplies	841113
6020.0020.1000.0.4000		5/8/2024	\$141.75	Scovill Zoo	Student Tours	84120

FUNDING SOURCE:	PERKINS	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6030.0030.4000.0.6000		5/1/2024	\$949.95	Sangamon Valley HS	Program Improvement supplies. Amazon	84092
6030.0030.4000.0.6000		5/1/2024	\$1,213.10	Sangamon Valley HS	Program Improvement supplies. Wards Science	84092
6030.0030.1000.0.4000		5/6/2024	\$9.60	US Postal Service	telephone, fax, postage	84122
6030.0030.1000.0.4000		5/6/2024	\$12.80	US Postal Service	telephone, fax, postage	84122
6030.0030.1000.0.4000		5/8/2024	\$41.27	Josh Adams	reimbursement for welding supplies	84098
6030.0030.4000.0.6000		5/8/2024	\$37.46	B&H Photo	Program Improvement supplies	84099
6030.0030.4000.0.6000		5/8/2024	\$32.40	B&H Photo	Program Improvement supplies	84099
6030.0030.4000.0.6000		5/8/2024	\$142.50	B&H Photo	Program Improvement supplies	84099
6030.0030.4000.0.6000		5/8/2024	\$224.80	B&H Photo	Program Improvement supplies	84099
6030.0030.4000.0.6000		5/8/2024	\$1,405.30	Central AM	Program Improvement supplies	84103
6030.0030.1000.0.4000		5/8/2024	\$59.83	Abigail Rodebaugh	reimbursement for supplies. Hobby Lobby	84118
6030.0030.1000.0.4000		5/8/2024	\$464.93	School Specialty	Program Improvement supplies	84009
6030.0030.1000.0.4000		5/15/2024	\$68.38	Airweld	welding supplies	84126
6030.0030.1000.0.4000		5/15/2024	\$27.00	Airweld	welding supplies	84126
6030.0030.1000.0.4000		5/15/2024	\$222.13	Central Customer Chargers	Culinary Art supplies	84134
6030.0030.1000.0.4000		5/15/2024	\$1,221.50	Creation Gardens	Culinary Art supplies	84136
6030.0030.1000.0.4000		5/15/2024	\$311.08	Donnelly Automotive	Auto Tech supplies	84138
6030.0030.1000.0.4000		5/15/2024	\$108.68	Lowe's	Industrial Trade Supplies	9240516001
6030.0030.1000.0.4000		5/15/2024	\$226.00	Pride Cleaners	cleaning for Nursing Program	84144
6030.0030.4000.0.6000		5/15/2024	\$1,117.68	Rockler Companies	Program Improvement supplies	84090
6030.0030.1000.0.4000		5/15/2024	\$2,104.33	SYSCO	Culinary Art supplies	84152
6030.0030.1000.0.4000		5/29/2024	\$7,232.03	Specialty Paint	Auto Body Supplies	84182

FUNDING SOURCE: AUTO BODY ACTIVITY	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.199311.1144.9410	5/15/2024	\$37.91	Specialty Paint	Auto Body Supplies	84149
61.199311.1144.9410	5/15/2024	\$174.82	Specialty Paint	Auto Body Supplies	84149

FUNDING SOURCE: AUTO TECH ACTIVITY	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.199311.1144.9410	5/15/2024	\$1,224.12	Donnelly's Automotive	April Account charges for Auto Tech Supplies	84138

FUNDING SOURCE: CCPE	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6014.0010.2900.0.3320	5/15/2024	\$30.15	Susan Pryor	reimbursement for mileage	84145

HEARTLAND TECHNICAL ACADEMY

Purchase Services; Materials & Supplies, and Capital Outlay Expenses

FY: 2024

Month: June

FUNDING SOURCE:	TUITION ACCOUNT	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6010.0010.23000.0.3400		6/10/2024	\$53.58	American Express	verizon phone service	53.58
6010.0010.2210.0.3390		6/12/2024	\$2,655.00	Birch Bus	Field Trip Transportation	84206
6010.0010.2210.0.3390		6/12/2024	\$3,250.00	Birch Bus	Cosmetology Transportation	84206
6010.0010.1000.0.3140		6/12/2024	\$38.68	Puritan Springs Water	Water Dispenser	84221
6010.0010.2210.0.3330		6/20/2024	\$386.00	PNC Bank	Chiptle Catering	9024062001
6010.0010.2210.0.3330		6/20/2024	\$36.68	PNC Bank	Chiptle Catering	6024062001
6010.0010.1000.0.4100		6/20/2024	\$1,000.00	Sams Club	Student Awards	9024062017
6010.0010.1000.0.5410		6/24/2024	\$6,792.28	Airweld	welders & equipment	84241
61.199310.2540.9325		6/21/2024	\$98,794.50	Richland Community College	Rent	84281
61.199310.2540.9410		6/21/2024	\$600.67	Richland Community College	Central Stores Supplies	84281
61.199310.4000.9690		6/21/2024	\$18,251.00	Richland Community College	Fall 2023 tuition	84281
6010.0010.23000.0.3400		6/30/2024	\$53.58	American Express	verizon phone service	53.58

FUNDING SOURCE:	ED PATHWAYS	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6011.0010.1000.0.5410		6/12/2024	\$4,195.90	Richland Community College	2 GBC Laminators	84223
6011.0010.1000.0.4100		6/21/2024	\$589.00	CDW Government	Apple Air iPad	84270
6011.0010.1000.0.4100		6/21/2024	\$3,567.30	Cengage Learning	Technology Textbooks	3567.3
6011.0010.1000.0.4100		6/30/2024	\$2,887.45	American Express	drafting chairs.	9024063000
6011.0010.1000.0.4100		6/30/2024	\$620.49	American Express	drafting chairs.	9024063000

FUNDING SOURCE:	CTEI	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6020.0020.1000.0.4000		6/7/2024	\$1,118.99	B&H Photo	Digital Business supplies	84204
6020.0020.1000.0.4000		6/12/2024	\$163.44	Specialty Paint	Auto Body supplies	84225

FUNDING SOURCE:	PERKINS	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
6030.0030.4000.0.6000		6/5/2024	\$297.46	NASCO	Program Improvement	84196
6030.0030.2120.0.3900		6/5/2024	\$1,309.00	Striglos	service agreement photocopiers	84198
6030.0030.1000.0.4000		6/12/2024	\$268.86	Airweld	welding supplies	84202
6030.0030.1000.0.4000		6/12/2024	\$241.56	Airweld	welding supplies	84202
6030.0030.1000.0.5410		6/12/2024	\$4,391.20	Airweld	Welders	84202
6030.0030.1000.0.4000		6/12/2024	\$27.90	Airweld	welding supplies	84202
6030.0030.1000.0.4000		6/12/2024	\$428.55	Central Customer Charges	culinary art supplies	84210
6030.0030.1000.0.4000		6/12/2024	\$72.26	Creation Gardens	culinary art supplies	84210
6030.0030.1000.0.4000		6/12/2024	\$12,015.59	Donnelly Automotive	Auto Tech supplies	84236
6030.0030.4000.0.6000		6/12/2024	\$19.35	NASCO	Program Improvement	84237
6030.0030.4000.0.6000		6/12/2024	\$577.93	NASCO	Program Improvement	84217
6030.0030.1000.0.3140		6/12/2024	\$205.20	Pride Cleaners	culinary arts dry cleanign	84220
6030.0030.1000.0.5410		6/12/2024	\$633.00	Richland Community College	lap top for welding	84223
6030.0030.1000.0.4000		6/20/2024	\$499.99	PNC Bank	Apple Air iPad	9024062001
6030.0030.1000.0.5410		6/24/2024	\$33,475.00	Airweld	Welders	84241
6030.0030.1000.0.4000		6/27/2024	\$34.10	SYSCO	Culinary Arts supplies	84282
6030.0030.2120.0.3400		6/27/2024	\$26.24	US Postal Service	Postage	84283

HEARTLAND TECHNICAL ACADEMY

Purchase Services; Materials & Supplies, and Capital Outlay Expenses

FY: 2025

Month: July

FUNDING SOURCE:	TUITION ACCOUNT	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.199310.2210-9333		7/30/2024	\$36.73	Puritan Springs	Water Dispenser	84353
FUNDING SOURCE:	PERKINS	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.474501.2210-9314		7/17/2024	\$6,541.91	Common Goal Systems, Inc	Teacher Ease subscription	84310
61.474501.2120-9391		7/24/2024	\$0.22	CDS Office Technologies	CONT 11867-01	84331
61.474501.2210-9319		7/24/2024	\$1,800.00	Cutting Edge Curriculum	MYCAERT Curriculum Access	84335

HEARTLAND TECHNICAL ACADEMY

Purchase Services; Materials & Supplies, and Capital Outlay Expenses

FY: 2025

Month: August

FUNDING SOURCE:	TUITION ACCOUNT	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.199310.1100.9410		8/7/2024	\$347.55	B&H Photo	USB Readers for Digital Business	84355
61.199310.1100.9315		8/7/2024	\$64.00	Bushue Background	fingerprint fees HER backgrounds	84358
61.199310.1100.9710		8/14/2024	\$878.11	SYSCP	Kenneco Natural Gas Fryer	84385
61.199310.1100.9420		8/20/2024	\$1,618.60	PNC Visa	Culinary Art Textbooks	908202400
61.199310.1100.9410		8/20/2024	\$382.02	PNC Visa	Amazon: file folder, organizers, cell phone lockers	908202400
61.199310.1100.9420		8/27/2024	\$1,835.78	SAVVAS Learning Company	Criminal Justice Textbooks	84424
61.199310.2210.9333		8/28/2024	\$19.34	Puritan Springs	Water Dispenser	84424
61.199310.1100.9420		8/28/2024	\$456.00	Hartman Publishing	Textbooks for Nursing Program	84419
61.199310.1100.9410		8/28/2024	\$534.42	Hartman Publishing	Workbooks for Nursing Program	84419

FUNDING SOURCE:	CTE	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.322003.1100.9410		8/23/2024	\$198.00	King-Lar	22 GA PL Strips	27175

FUNDING SOURCE:	PERKINS	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
61.474501.2120.9350		8/7/2024	\$50.69	Column Software PBC	Legal Posting	84360
61.474501.2120.9350		8/7/2024	\$33.90	Column Software PBC	Legal Posting	84360
61.474501.1100.9410		8/31/2024	\$27.90	Airweld	Cylinder Rental for Welding Program	84376

FUNDING SOURCE:	AUTO TECH ACTIVITY	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
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FUNDING SOURCE:	TRANSPORTATION	DATE	AMOUNT	VENDOR NAME	DESCRIPTION	CHECK #
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Resolution to Include Compensation Paid Under an IRC Section 125 Plan as IMRF Earnings

Revised July 2019

Questions? Call 1-800-728-7971.

Upload this form through Employer Access

0	5	8	9	1	ILL Heartland Reg Plan Ed
Employer Number					Employer Name

RESOLUTION

Number _____

WHEREAS, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account; and

WHEREAS, an IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an IRC section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body; and

WHEREAS, the Heartland Region Board of Control of the Board, Council, etc.

ILL Heartland Reg Plan Ed is authorized to include Employer Name section 125 plan and premium conversion and flexible spending account compensation as earnings reportable to IMRF and it is desirable that it do so.

NOW THEREFORE BE IT RESOLVED that the Heartland Region Board of Control of the Board, Council, etc.

ILL Heartland Reg Plan Ed does hereby elect to Employer Name include as earnings reportable to IMRF compensation paid under an IRC section 125 plan and/or compensation directed into a premium conversion plan or flexible spending account effective 01/01/2020 Effective Date

BE IT FURTHER RESOLVED that the secretary of the board is authorized and Clerk or Secretary of the Board directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

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Employer Number

CERTIFICATION

I, Sacha Young, the secretary
Name Clerk or Secretary
of the Heartland Reg Board of Control of the County of Macon - Piatt,
Employer Name County

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Board of Control at a meeting duly convened
Governing Body

and held on the 19 day of September, 20 24.

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Signature of Clerk or Secretary of the Board (*write; do not print or type*)

IMRF, 2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Services: 1-800-728-7971 FAX: 630-706-4289
www.imrf.org